

**SEATTLE DEPARTMENT OF HUMAN RESOURCES
EXAMINATION BIBLIOGRAPHY FOR FIRE BATTALION CHIEF**

Proposed: November 16, 2015

The written examination for Fire Battalion Chief will be held on Saturday, April 9, 2016, at a location to be determined (the exam application filing dates will be January 4-15, 2016). See the attached "Outline of the Command Job" for the general scope of the promotional examination. A bibliography of study material on which the written examination will be based is attached. Interested parties have 30 days from the date of this notice to review the proposed bibliography and submit comments to the Fire and Police Exams Unit (via email to: Colleen.Lafferty@seattle.gov).

NOTE: Reference material issued after December 30, 2015, will NOT be included in this examination. For questions on access to bibliography sources, please call (206) 615-0581.

Candidates who pass the written examination will be scheduled for the oral portion of the examination (assessment center), tentatively scheduled for May 31 – June 5, 2016 (candidates may need to attend more than one day during this period). The assessment center examination exercises will be based on the skills and abilities (see attached) identified by the job analysis as critical for successful job performance as a Battalion Chief, information from the Promotion Development Committee who serve as subject matter experts, and the reading materials in the bibliography.

Please contact the Seattle Department of Human Resources Fire and Police Exams Unit at 615-0581 if you have any questions on the bibliography or the exam process.

Attached:

- 1) Outline of the Command Job – Battalion Chief
- 2) Bibliography Sources